

# FORT ERIE REMOTE CASE MANAGEMENT COURT

(Do not attend the Courthouse in person. You can attend over the internet or by telephone)

Set out below is information you will need to prepare for remote criminal case management (set date/remand) court (courtroom #2).

**Keep this information; you will need it for all your remote court appearances. Do not attend the Courthouse in person you cannot enter the building. Please know your phone number.**

## **BEFORE YOUR COURT APPEARANCE**

**If you have a lawyer or have been in contact with a lawyer, please get in touch with them in advance of your court date.**

### **If you do not have a lawyer:**

#### **1) Contact the Crown's Office for your disclosure and Screening Form**

- If you have been charged with an offence under the *Criminal Code of Canada* or *Youth Criminal Justice Act*, email your request to [virtualcrownwelland@ontario.ca](mailto:virtualcrownwelland@ontario.ca) to arrange for disclosure to be provided to you.
- If you have been charged with an offence under the *Controlled Drugs and Substances Act* (such as illegal possession or trafficking of a drug) or another federal criminal offence (such as excise tax or income tax offence, please contact the Public Prosecution Service of Canada Office at [admin@angerlaw.ca](mailto:admin@angerlaw.ca) or call 905-688-4520 to arrange for disclosure to be provided to you in another way. Please leave your name and court date.

#### **2) Contact Legal Aid Ontario**

- If you would like general legal advice or would like to apply for a legal aid certificate to hire a lawyer, please call Legal Aid Ontario **1-800-668-8258**.
- If you need to contact local Criminal Court Duty Counsel, who may be able to provide legal advice and assistance to eligible individuals on your particular case, please call **905-685-8695**.
- Before calling Duty Counsel, please request your disclosure (evidence in your case) and Crown Screening Form.

## **ATTENDING REMOTE CASE MANAGEMENT (REMAND) COURT:**

### **WHAT TIME SHOULD I ATTEND COURT?**

If you do not have a lawyer who will appear for you, whether it is your first appearance or you have appeared in court previously on your current charges, you are scheduled to attend court as follows:

**Fort Erie – Courtroom #2**  
**Third Tuesday of the month:**

- **All people without a lawyer are to attend at 9:00 am**

### **HOW CAN I ATTEND COURT?**

You can attend court either over the internet preferably by video (computer) or by phone.

- **Internet:** <https://zoom.us/join>
- **Phone (toll free):** 1-855-703-8985

Whether joining over the internet or by phone, you will need to enter a meeting ID and passcode (see below)

**Courtroom #2:**

**Meeting ID** (Internet or phone): 638 9741 3522

**Passcode** (both methods): 381007

**ATTENDING BY ZOOM VIDEO IS PREFERRED**

When you join you will be placed on hold or in a video waiting room. You may be waiting for some time while the court deals with other cases. Please do not disconnect. Your patience is appreciated.

Follow any direction provided by the presiding judicial official or the court clerk

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